



CLARA'S COLLEGE OF EDUCATION

(Managed by : CHILDREN WELFARE CENTRE)

YARI ROAD, VERSOVA, MUMBAI - 400 061.

TEL.: 26365385, 26322003

Ref _____

Date _____

LIBRARY COMMITTEE

Objectives:-

- ✚ To consider rules and regulations regarding college library and departmental library including procurement of books and journals etc.
- ✚ To investigate day to day problems of the library and send requisition to the higher authority for further improvement of the library.
- ✚ To monitor proper functioning of the college library.
- ✚ To bring modification into the library according to the recent trends.
- ✚ To facilitate all users of the library in scholarly activities.
- ✚ To bring quality learning by providing authenticated materials in the library to facilitate the students and staff of the college.
- ✚ To modernize the library by computerizing the library to look all the affairs of the college.

Functions:-

- ✚ The Library Committee provides a forum for open discussion of matters relating to the library and its matters.
- ✚ To decide and adopt policies to govern the management and program of the library.
Revise the rules and regulations of the library.
- ✚ To advise the Librarian regarding general library development.
- ✚ To provide full information support to the teaching -learning process in the college.
- ✚ To provide various library services and facilities to the readers and dating the library collections.
- ✚ To work towards modernization and improvement of Library.
- ✚ To formulate procedures for efficient use of Library resources.
- ✚ To review Library readership dept. wise.
- ✚ To adopt measures to enhance readership.
- ✚ To seek feedback on Library functions from read



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LIBRARY COMMITTEE

Sr. No.	Names	Position
1	Dr. Ratnaprabha Rajmane	Principal
2	Assistant Prof. Upasna Roy	Co-ordinator
3	Assistant Prof. Seema Singh	Member
4	Assistant Prof. Shahaji Nikalaje	Member
5	Assistant Prof. Smita Chulliparambil	Member
6	Smt. Sunita Kamble	Admin Member
7	Shri Pravin Deshmukh	Library In charge



Dr. Ratnaprabha Rajmane

I/C Principal